

West Bengal Administrative Tribunal

Bikash Bhavan, 3rd Floor, East Block, Salt Lake, Kolkata-91

No:I/633852/2025-WBAT/1E-39/2018(Pt-II)

Date:28-04-2025

TENDER NOTICE

Sealed quotation mentioning PAN & GST Number is being invited from interested companies / private agencies / suppliers having good track record, with rates for supplying of the Office Stationery to West Bengal Administrative Tribunal, Bikash Bhavan, Salt Lake, Kolkata-700 091.

The companies / private agencies / suppliers may also be requested to drop their rate tender Quotation in sealed Cover Super Scribing "Quotation for Office Stationery for the financial year 2025-2026" Addressing The Ld. Registrar, WBAT, 3rd Floor, Salt Lake, Kol-91. Last date of Submission of Quotation: 21.05.2025 up to 04.00 pm. and it will be opened on 22.05.2025 at 2:30 pm in the Library Cum-Conference Room of this Tribunal in the presence of Ld. Dy. Registrar and authorised person of the concerned companies/private agencies/suppliers.

Sl. No.	Name of the articles	Quantity
01	Canon NPG 59 Toner Cartridge	04 Pcs.
02	Ricoh MP 2014 Toner Cartridge	02 Pcs.
03	WBAT Letter Head Pad	100 Pcs.
04	Vim Liquid (250 ml)	08 Pcs.
05	Executive Cube Pad	12 Pcs.
06	A4 Paper (Good Quality)	30 Reams
07	Uniball Eye UB-150 Roller Pen (Blue)	02 Boxes
08	Apsara Wood Pencil	10 Boxes
09	Pen (Use & Throw) (Blue/ Black/ Red)	110 Pcs. (50+50+10)
10	Kangaro Gold 10 Stapler	10 Pcs.
11	Staple Pin No. 10-1M	20 Boxes
12	Luxor Sign Pen (Black)	04 Boxes
13	Duracell AA Battery	18 Pcs.
14	Duster	50 Pcs.
15	White Envelope (11"x5")	200 Pcs.
16	Stamp Pad Ink (Violet)	04 Pcs.
17	Register Book 16 no.	10 Pcs.
18	Good Knight Mosquito Repellent Vapourizer (Combo) + Liquid Refill	04 Pcs. + 06 Pcs.
19	Rubber Stamp	08 Pcs.

20	Self Ink Stamp	03 Pcs.
21	Plastic Name Plate (12"x2")	02 Pcs.
22	Godrej Room Freshener	05 Pcs.
23	Ajanta Wall Clock	05 Pcs.
24	30cm Scale (Flexible Quality)	01 Dozen
25	Candle (White)	01 Bunch
26	First Aid Box (Including First Aid Kit)	01 Pc
27	Scotch Brite Scrub Pad (Small)	01 Dozen

This office reserves the right to accept or reject any or all tender offer without assigning any reason thereof.

By Order



(REGISTRAR)

WBAT